

بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِیْمِ



Pension Office

Terms of Reference

Graduate Trainee

Position:	Graduate Trainee
Specialisation:	Actuarial Science
Service:	1-year contract
Department:	Investment and Advisory Services

Overall Responsibilities:

The Graduate Trainee will get the opportunity to contribute technical inputs for Maldives Retirement Pension Scheme (MRPS) related investments and other member benefits analysis, while undertaking responsibilities related to numerical data analysis and reporting functions of MRPS related investments and products.

Specific Tasks:

- Performing assessments on the MRPS member demographic and conduct fund retirement projections using actuarial models and aid in the development and structuring of benefit schemes for MRPS members;
- Evaluate through numerical analysis strategies for selecting the most suitable investments based on risk return characteristics of individual MRPS funds;
- Formulate risk mitigation methodologies through comprehensive statistical models;
- Assess the impacts on MRPS investments and reporting framework, to factor variables in economic outlook developments;
- Develop framework to compliment investment due diligence process by incorporating financial models on calculation of risk return characteristics;



Minimum Requirement/Qualification

- Bachelor's Degree in the field of Actuarial Science

Desired Skills and Competencies:

- Strong analytical skills with the ability to work with complex data sets
- Proficiency in using computer software applications, experience in actuarial modeling software and tools will be an added advantage;
- Excellent communication skills to effectively convey actuarial concepts and findings through technical analysis reports, and presentations;
- Excellent organizational, time management and strong interpersonal skills with a desired leadership;
- Strong problem-solving abilities and attention to detail;
- Ability to multitask, to work flexibly and meet tight deadlines;

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